

**HILLSBOROUGH COUNTY
BUILDING SERVICES DIVISION**

Policy No. 02-003
Issue Date: September 17, 2007
Effective Date: October 1, 2007
Supersedes: _____

Quality Assurance Program

Subject: Quality Assurance Program

Purpose: Provide a policy to develop and track inspection quality measures for consistency and provide for accountability and to communicate results as a method of continuous improvement. Hillsborough County Building Services Division has both a legal and an ethical obligation to thoroughly inspect all construction to ensure that the minimum code standard necessary for public safety has been met. By doing these inspections at the most critical points in the construction process, Hillsborough County ensures minimum compliance. Internal audit findings and feedback from industry stakeholders and citizens has been consistent in requesting more consistency and uniformity in code interpretation in our inspection process. Additionally, consistent and quality enforcement of state statutes equates to a safer environment for our citizens.

Policy Statement:

The Building Services Division will conduct random, follow-up inspections for auditing purposes. These inspections will be performed by the Chief Inspectors of building and trade on the inspectors under their supervision. A minimum of five (5) random inspections per week on a different inspector will be conducted until all inspectors have been audited. These inspections shall be continuous each week throughout the year. The results shall be recorded on the attached checklist. The checklist will then be discussed with the inspector and forwarded to the Senior Chief Inspector for his review.

Approved:

Michael Sizemore



Manager, Construction Services Section

September 17, 2007
Date

Approved:

Jerry Sparks



Building Services Division Director

September 17, 2007
Date